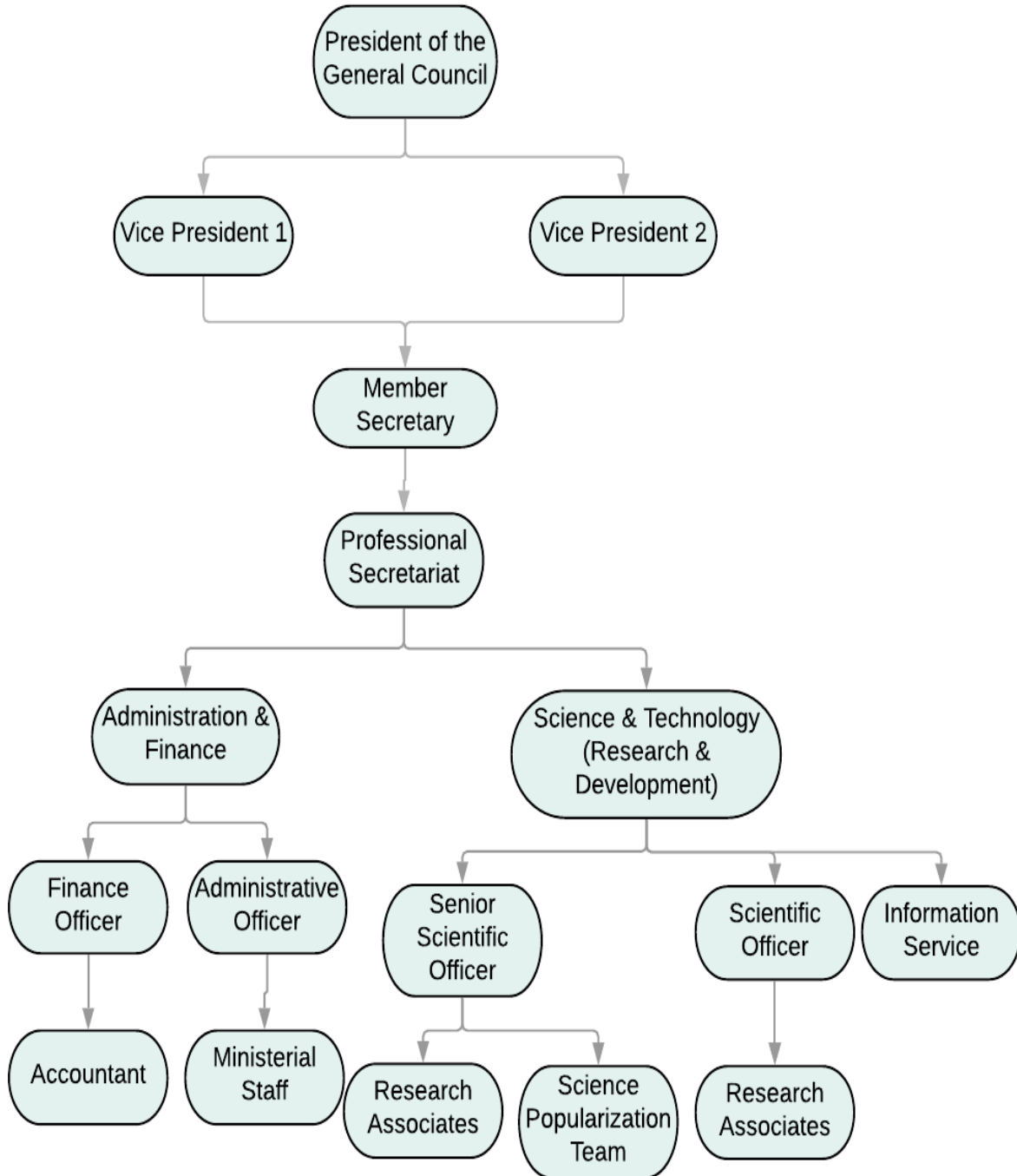


# TAMIL NADU STATE COUNCIL FOR SCIENCE AND TECHNOLOGY

(Established vide G.O.M.S. No. 382 Education, Science & Technology Department,  
Dated: 31.03.1984 (Ruthorothkari, Panguni, Thiruvallur Andu 2015))

## ORGANIZATIONAL CHART



## GOVERNMENT OF TAMIL NADU: ABSTRACT

Technical Education – Tamil Nadu State Council for Science and Technology – Memorandum of Association and Rules and Regulations of the Society – Approved –Tamil Nadu State Council for Science and Technology and Executive Committee – Constitution – Ordered

EDUCATION, SCIENCE & TECHNOLOGY (TESI) DEPARTMENT

G.O.M.S.No.382

Dated : 31.3.84

Ruthorothkari, Panguni

Thiruvallur Andu

### READ:

1. D.Malcolm S.Adishesiah, Chairman, Madras Institute of Development Studies, Madras Lr.No.TNSTF/954/81 dated 17.7.81.
2. Dr.Y.Nayudamma, Vice Chancellor, Jawaharlal Nehru University, Delhi Letter dated 1.1.81 & 9.2.83
3. From the State Planning Commission, Madras-5 letter No.A3/1602/SPC/81 dated 25.1.82 A3/533/SPC/81 dated 23/3/82 and 4714/SPC/3 Group III 82-5 dated 31.1.1983.
4. From Honourable Shivaraj V.Patil, Minister of State, Science and Technology, Atomic Energy, Space, Electronics & Ocean Development, New Delhi Letter D.O.No.DST/State-S&T/Mos-83 dated 26.12.1983.

### Order:

1. The High Power Committee headed by Dr.Malcolm S.Adishesiah to establish an Autonomous Science and Technology Foundation in Tamil Nadu, made certain recommendations. The State Planning Commission, who studied the recommendations of the High Power Committee and the suggestions of Dr.Y.Nayudamma, recommended to Government the establishment of a State Level Council for Science and Technology with the objective (a) to maintain liaison between Government of India and the State (b) to initiate, direct and coordinate research activities of Government Departments, Universities and other Professional bodies, with a view to aid Development of Scientific Research in the State. The Planning Commission among other things recommended the formation of a State Council for Science and Technology and submitted detailed project report along with the draft Memorandum of Association for the State Science & Technology Council.
2. Government have examined the proposals and recommendations of the State Planning Commission and approve their suggestion to establish a State Council for Science and Technology, as an autonomous body in Tamil Nadu, with immediate effect, to be the apex body to look after research and development in different scientific disciplines.
3. The Government also approves the draft Memorandum of Association and Rules and Regulations of the Tamil Nadu State Council for Science and Technology, submitted by the Planning Commission. The approved Memorandum of Association and the Rules and Regulations of the Society are given in the Annexure I to this order.

4. As per Rule 6 of the Rules and Regulations of the Society approved in Supra, the Government constitute a Science and Technology Council, with the Chief Minister of Tamil Nadu or a person nominated by him as its President. The Composition of the first State Council for Science and Technology is given in Annexure II.
5. Under Rule 9 of the Rules and Regulations, the Government also direct that the first Executive Committee of the Science and Technology Council be constituted as detailed below:

|     |   |   |          |
|-----|---|---|----------|
| 1.  | President of the State Council  | - | Chairman |
| 2.  | Commissioner & Secretary<br>Planning & Development<br>Department, Madras – 600009                   | - | Member   |
| 3.  | Commissioner & Secretary<br>Education Department<br>Madras – 600009                                 | - | Member   |
| 4.  | Commissioner & Secretary<br>Finance Department,<br>Madras -600009                                   | - | Member   |
| 5.  | Dr.V.C.Kulandaiswamy<br>Vice Chancellor, Anna University<br>Madras – 600 035                        | - | Member   |
| 6.  | Dr.Y.Nayudamma<br>Distinguished Scientist<br>Central Leather Research Institute<br>Madras – 600 020 | - | Member   |
| 7.  | Dr.B.Ramamurthy<br>No.27, 2nd Main Road, CIT Colony<br>Madras – 600 004.                            | - | Member   |
| 9.  | Professor.A.Gnanam<br>Madurai Kamaraj University<br>Madurai   | - | Member   |
| 10. | Representative<br>Department of Science & Technology<br>Govt. of India, New Delhi                   | - | Member   |

|     |   |   |                  |
|-----|---|---|------------------|
|     |   |   |                  |
| 11. | Secretary of the Tamil Nadu State Council for Science and Technology, Madras - 25 | - | Member Secretary |

6. All members of the Tamil Nadu State Council for Science and Technology and the Executive Committee other than ex-officio members shall hold office for a period of three years from the date of registration of the Council. The Council shall be treated as a First Class Committee for purpose of Travelling Allowance and Daily Allowance. The Member Secretary of the Tamil Nadu State Council for Science and Technology is requested to take action to register the Council immediately under the Societies Registration Act 1975.
7. The expenditure on the payment of Travelling Allowance and Daily Allowance to the members of the various authorities of the Council should be debited to 276.A, Secretariat – Social and Community Services – AA Secretariat 1.Non-Plan –AD Education Department (DPCODE-276A-AAAB 0006)
8. This order issues with the concurrence of Finance Department vide its U.O.No.968/F2/P/84 dated 27.3.84.

(BY ORDER OF THE GOVERNOR)

T.D.SUNDAR RAJ

Commissioner & Secretary to Government

To

The Member secretary, State Planning Commission, Madras – 600 005

The Commissioner & Secretary to Government, Planning & Development Department, Madras – 600 009

The Secretary, Department of Science and Technology, Govt. of India, New Delhi

The Accountant General, Madras – 600 035.

The Accountant General, Madras – 600018.

The Director of Treasuries & Accounts, Madras

The Sub Pay & Accounts Officer, Madras 600 009

The Member Secretary, Tamil Nadu State Council for Science & Technology (by name)

The Registrar, Anna University, Madras -600 025

The Registrar, Madras University, Madras -600 005

The Registrar, Tamil Nadu Agricultural University, Coimbatore

The Registrar, Bharathidasan University, Tiruchirapalli – 29

The Registrar, Annamalai University, Annamalainagar – 608 101.

The Registrar, Madurai Kamaraj University – Madurai – 625 021

The Director , Indian Institute of Technology, Madras

**Copy to:**

All Individuals

All Departments of Secretariat

The Regional Manager

Indian Bank, 31, Rajaji Salai, Madras – 600 001

Education, Science and Technology (OP.I) Department

Education, Science and Technology (Rules-D) Department

SF/SCS

/forwarded by order/

Section Officer

**ANNEXURE-I**

1. Memorandum of Association
2. Rules and Regulations

**T.SUNDARARAJ**  
Commissioner & Secretary to Government

## **TAMIL NADU STATE COUNCIL FOR SCIENCE AND TECHNOLOGY**

### **Memorandum of Association**

1. Whereas it is considered necessary to set up an organisation to identify the areas in which Science and Technology can be applied to the development objectives and goals of the State of Tamil Nadu, and, in particular, to help to eliminate the prevailing conditions of backwardness, rural unemployment and poverty;
2. WHEREAS further it is considered necessary to prepare Science and Technology Plans relevant to the development need of the State; and it is also necessary to establish effective communication and other links between, and coordinate the activities of centers, of scientific and technological research, agriculture, Government agencies and industries in order to promote the application of Science and Technology;
3. It is now DECIDED that a Tamil Nadu State Council for Sciences and Technology (hereinafter called the State Council) should be established as a Society and registered under the Tamil Nadu Societies' Registration Act, 1975 Tamil Nadu Act 27 of 1975 to function in accordance with the Rules and Regulations appended hereto, in furtherance of the following objectives;
  - 3.1 To identify areas for the application of Science and Technology development needs, objectives and goals of Tamil Nadu, and in particular, to the prevailing conditions of backwardness, rural unemployment and poverty;
  - 3.2 To advise Government on the formulation of policies and measures including technical, administrative and legal devices which will promote such application to identified needs, objectives and goals-in particular to health, education, and manpower utilisation with special emphasis on the development of human skills in the rural areas in the slum, and which will promote the scientific management of the natural resources of the State;
  - 3.3 To promote effective coordination and to develop and foster communication and other links between centers of Scientific and Technological research, Government agencies, farms and industries so that Promising Research and Development work is initiated, promoted and effectively deployed in agricultural industry, in Government and elsewhere;
  - 3.4 To initiate, support and coordinate fundamental and applied research programmes in Universities. Tamil Nadu Academy of Sciences and other Scientific, academic and professional bodies in areas identified to be specially suitable for the application of Science and Technology;

- 3.5 To prepare Science and Technology plans relevant to the development needs of the State and to integrate these plans with the Annual Plans of the State;
- 3.6 To consider, and advice Government on such other matters as are relevant to the application of Science and Technology to the problems of the State of Tamil Nadu.
- 3.7 To interact with the Scientific Advisory Committee of the Cabinet of the Government of India.
4. The administration and management of the affairs and finance of the State Council shall be conducted by its executive committee constituted under rule 8 of the Rules. The first Executive Committee shall consist of the following.
- 4.1 The President of the State Council - Chairman.
- 4.2 Six Scientists/Technologists, Administrators representing different interests to be nominated by the Government of Tamil Nadu.
- |      |   |   |        |
|------|---|---|--------|
| 4.3  | Dr.V.C.Kulandaiswamy  | - | Member |
| 4.4  | Dr.Y.Nayudamma  | - | Member |
| 4.5  | Dr.B.Ramamurthy   | - | Member |
| 4.6  | Prof.A.Gnanam   | - | Member |
| 4.7  | Representative of the DST, GOI  | - | Member |
| 4.8  | Commissioner and Secretary to Government,<br>Education Department.                | - | Member |
| 4.9  | Commissioner and Secretary to Government,<br>Finance Department.                  | - | Member |
| 4.10 | Commissioner and Secretary to Government,<br>Planning and Development Department. | - | Member |
| 4.11 | Secretary of the State Council  | - | Member |

5. The Registered Office of the State Council shall be situated in the.....All Communications in respect of the State Council shall be addressed to .....

## 6. RULES AND REGULATIONS OF THE SOCIETY

1. Short Title: These Rules may be called the Rules of the Tamil Nadu State Council for Science and Technology (herein called the State Council)
2. Definitions: In these Rules, unless the context otherwise requires;
- i) "President" means the President of the State Council.
  - ii) "Vice President" means the Vice President of the State Council.
  - iii) "Executive Committee" means the committee constituted under Rule 8.
  - iv) "Chairman" shall mean the Chairman of the Executive Committee.

- v) “Secretary” means the Member Secretary to the State Council under Rule 9.
- vi) “Bye-laws” means the bye-laws framed under Rule 17.

3. Member of the State Council: The State Council shall represent the following interest:

- i) Government;
- ii) Scientific Research and Development Institutions;
- iii) Industries;
- iv) Universities;
- v) Bankers;
- vi) Extension Services;
- vii) Social Services and
- viii) Consumer Interest.

1. Persons not exceeding Thirty nominated as members by the Government of Tamil Nadu to represent the fields of Agriculture, Health and Nutrition, Industries, Science and Technology Education, Banking, Transport and the Social Sciences.
2. All Members of the State Council other than ex-officio members shall hold their membership for a period of three years from the date of registration of the society.
3. Where any person is a member of the State Council by reason of the office or appointment he holds, his membership of the State Council shall terminate when he ceases to hold that office or appointment, and, in his vacancy, his successor in office or appointment shall automatically be a member of the State Council.
4. Any vacancy occurring due to death, or resignation or removal under rule 14 among persons nominated under rule 3.1 above shall be filled-up in accordance with the provisions of these rules. Resignation by any member of his membership shall be addressed to the President in writing.
5. Notwithstanding anything contained in sub-rule (1) above, the composition of the first State Council shall be as given in the Annexure.
6. The State Council shall maintain a Register of Members giving their names, occupations and addresses

If a member of the State Council shall change his address, he shall notify his new address to the Secretary who shall thereupon enter his new address in the Roll of Members. But if he fails to notify his new address, the address given in the Roll of Members shall be deemed to be his address.

4. The State Council, its Executive Committee and such other committees as the State Council may constitute shall function notwithstanding that any person who is entitled to be a member by reason of his office is not a member of the State Council (or its Committees) for the time being and notwithstanding any other vacancy, whether by non-appointment or otherwise and no act or proceedings of the State Council (or its committees) shall be invalidated or called in question nearly by reason of the happening of any of the above events or of any defect in the appointment or any irregularities in the nomination of any of its members.



5. Authorities of the State Council: The following shall be the authorities of the State Council :

- i) President
- ii) Vice President
- iii) The Executive Committee
- iv) Chairman Executive Committee
- v) Secretary

6. President: The President of the State Council shall be the Chief Minister of Tamil Nadu, or a person nominated by him.

7. Vice President: One of the members of the State Council shall be nominated by the Government as the Vice President.

8. Executive Committee: The Administration and Management of the affairs and finances of the State Council shall be conducted by an Executive Committee consisting of eleven members as indicated:-

- i) The President
- ii) Six Scientists/Technologists, administrators nominated by the Government of Tamil Nadu.
- iii) Commissioner and Secretary to Government, Education Department, Government of Tamil Nadu.
- iv) Commissioner and Secretary to Government, Finance Department, Government of Tamil Nadu.
- v) Commissioner and Secretary to Government, Planning and Development Department, Government of Tamil Nadu.
- vi) Secretary of the State Council.
- Vii) The President shall be Chairman of the Executive Committee.
- viii) The Secretary of the State Council shall be the Member-Convener of the Executive Committee.

9. Notwithstanding anything contained in rule 8 above, the first Executive Committee shall consist of the following:-

- i) The President - Chairman
- ii) Six Scientists/Technologists administrators representing different interests to be nominated by the Government of Tamil Nadu. - Member
- iii) - Member
- iv) - Member

- v) - Member
- vi) - Member
- vii) - Member
- Viii) Commissioner and Secretary to Government,  
Education Department - Member
- ix) Commissioner and Secretary to Government, Planning and  
Development - Member
- x) Secretary of the State Council - Member Secretary

10. All members of the Executive Committee other than ex-officio members shall hold office for a period of three years from the date of their nomination.

11. Casual vacancies in the Executive Committee other than of ex-officio members shall be filled By nomination by the President from amongst the members of the State Council such Member or members shall hold office for the unexpired period of the original term of the Executive Committee.

Explanation: Casual vacancy means a vacancy caused by resignation or death of a member.

12. Notwithstanding anything contained in rule 10, the Executive Committee constituted under rule 9 above shall remain in office for a period of 3 years from the date of registration of the Society.

13. Secretary: A Secretary of the State Council shall be nominated by the president from among the members and shall ordinarily hold office for a period of 3 years from the date of nomination. The President shall determine the terms and conditions to which the Secretary will hold the office.

14. Notwithstanding anything contained in rule 13 the President of the State Council shall be the competent authority to remove the Secretary or any nominated member of the Executive Committee from office, where such removal is necessary on grounds of grave charges of misconduct of mis-demeanour or it found to acting against the interests of the State Council.

15. Notwithstanding anything contained in rule 13 above ..... shall be the first Secretary.

16. The State Council shall take such action as necessary to further the objectives set out in that Memorandum of Association. It shall meet as necessary, but at least twice in a year. One of the meetings will be Annual General Meeting.

17. Apart from the general powers vested in Executive Committee and such other power that may be delegated by the State Council over the management of the affairs and

finances of the State Council, the Executive Committee shall have the following specific powers.

- i) To constitute committees and sub-committees to study specific problems or to formulate plans for action;
- ii) To consider the Annual Report of the Secretary on the working of the State Council and to submit the same to the Annual General meeting of the State Council;
- iii) To consider the audited accounts and the annual budget estimates of the State Council presented by the Secretary and to report the same to the Annual General Meeting of the State Council;
- iv) To authorize and sanction expenditure of the funds of the State Council, in accordance with the bye-laws to be framed in this regard by it;
- v) To create and maintain administrative and other full-time posts in the State Council, fix the amount of their remuneration, define their duties and conditions of service, and to make appointments to these posts;
- vi) To enter into such arrangements with the Government of India, State Government and other public or private organisations, or individuals as to further the objectives of the State Council and the implementation of its programme and to secure and accept endowments, grants-in-aid, donations of gifts shall not be inconsistent or in conflict with the objectives of the State Council with the provisions of these Rules;
- vii) To acquire by gift, purchase, lease or otherwise any property movable or immovable, which may be necessary or convenient for the purpose and programmes of the State Council and to construct alter and maintain any building or buildings belonging to the State Council for the purpose and programmes of the State Council.
- viii) To sell, transfer, lease or otherwise dispose of any movable property of the State Council.
- ix) To borrow or rise from the Government of India, State Government, Commercial Banks and other public or private organisations for the implementation of the programmes of the State Council in furtherance of its objectives;
- x) To invest the funds of the State Council in such securities or in such manner as may, from time to time, be determined;
- xi) To do such other things as are necessary for the conduct of the affairs of the State Council in furtherance of its objectives and in accordance with these Rules;

- xii) The Executive Committee shall have the power to make bye-laws, not inconsistent with these Rules and the Memorandum of Association for the conduct of the Administrative, financial and other affairs of the State Council in furtherance of its objectives and also to amend these when necessary.
- 18. The Executive Committee shall have powers to invite concerned individuals or experts to participate in the discussions at the meeting of the Executive Committee or the State council.
- 19. The Secretary, shall be the principal executive officer of the State Council. The Secretary will have powers to open an account in the name of the State Council in a nationalized Bank approved by the Executive Committee and operate on the same in accordance with the decisions of the Executive Committee and such bye-laws as may be laid down. Provided that, during the absence of the secretary for a period of exceeding a month, the President shall have powers to nominate for the period of absence of the Secretary, a person to perform the duties and exercise the powers of the Secretary mentioned in these Rules including the power to operate on the account opened in the Bank in accordance with the bye-laws and the decisions of the Executive Committee.
- 20. GENERAL MEETING:**
  - i) The Annual General Meeting of the State Council shall be held once it every year at such time, date and place as the President may decide. At this meeting, called the Annual General Meeting the report of the management of the State Council for the previous financial year together with an audited copy of the balance sheet, income and expenditure account and the auditor's report and other matter that may be placed before it by the Executive Committee shall be submitted for approval. See copy page
  - ii) The first Annual General Meeting shall be held by the State Council within 18 months of its registration. The next annual General Meeting of the State Council shall be held within 9 months after the expiry of the calendar year in which the first Annual General Meeting is held; and thereafter the Annual General Meeting shall be held within 9 months after the expiry of each calendar year.
  - iii) A special General Meeting may be convened at any time on the requisition of the President or on the requisition of one fourth of the total number of members of the State Council who shall state in writing to the Secretary the business for which the meeting is to be convened and the Secretary shall within ten days from the date of the requisition and in consultation with the Executive Committee proceed duly to call a meeting for the consideration of the business stated on a day not later than forty days from the date of receipt of the requisition.
  - iv) All meetings of the State Council shall be called by notice under the signature of the Secretary or any other officer authorized in this behalf by the secretary.

- v) Every notice calling a meeting of the State Council shall state the date, time and place at which such meeting shall be held and shall be delivered by hand or sent by registered post to every member at the addresses mentioned in the Register of Members not less than 21 clear days before the date appointed for the Annual General Meeting and 15 days before the date appointed for a special General Meeting.
  - vi) If a member has no registered address in India, and has not supplied to the state. Vii) Council an address within India for the giving of notice to him, a notice advertised in newspaper in Tamil and in a Newspaper in English shall be deemed to be a notice duly given to him on which the advertisement appears in the newspaper.
  - vii) The President shall preside at all ordinary or Special General Meetings. In his absence the Vice-President shall preside. In the absence of them, one of the members present, elected for the purpose, shall preside.
  - viii) One-fourth of the number of members shall form the quorum. If there is no quorum at the meeting. The meeting shall be adjourned for half an hour, and it will then be held even if no quorum is present.
  - ix) The procedure to be followed at the meeting shall be laid down in the bye-laws framed by the Executive Committee.
21. Once in every year on or before the fourteenth day after the Annual general Meeting of the State Council, a list of documents as required under section of the Tamil Nadu Societies, Registration Act, 1975 (Tamil Nadu Act 27 of 1975) shall be filed with the Registrar of Societies.
  22. The auditors for auditing the annual accounts of the State Council shall be appointed in the annual general meeting.
  23. On the dissolution of the State Council if there shall remain, after a satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid or distributed among its members but shall be transferred as required under section of Tamil Nadu Societies' Registration Act 1975 (Tamil Nadu Act 27 of 1975) to some other similar State Council or to the Government for the promotion of similar objectives.
  24. Alternation of Memorandum of Association and Rules and Regulation:-  
Whenever it shall appear to the Executive Committee of the State Council that it is advisable to alter, extend or abridge the Memorandum of Association for such purposes as are mentioned in the Memorandum of Association or for other purposes as specified in Section ... of the Tamil Nadu Societies Regulations Act, 1975 (Tamil Nadu Act of 1975) the Executive committee may submit the proposition to the members of the State Council in a written or printed report and may convene a Special General Meeting for the consideration thereof according to the Rules and Regulations. No such proposition shall be deemed to have been approved unless such reports have been delivered by hand or sent by registered

post to every member of the State Council 21 days prior to the date of the Special General Meeting convened at the instance of the Executive Committee for the consideration thereof, and unless such proposition shall have been agreed to by the votes cast in favour of the proposition by members so entitled to do so and voting and confirmed by similar majority of votes at a second Special General Meeting convened at the instance of the Executive Committee after an interval of 30 days after the former meeting.

Whenever it shall appear expedient to the Executive Committee of the State Council to amend the name and Rules and Regulations of the State Council, the Executive Committee may submit the proposal to a special General Meeting convened for the purpose, of which notice should have been delivered by hand or sent by registered post to every member of the State Council 21 days prior to the date of Special General Meeting. The Resolution proposing the amendment shall be passed by the votes cast in favour of the resolution by members who are entitled to do so, provided such votes are not less than three times the number of votes, if any cast against the resolution by members so entitled and voting.

**25. Meeting of the Executive Committee:-**

- i) The Executive Committee shall meet not less than 3 times during every calendar year at such time, date and place as the chairman may decide. The interval between any two consecutive meetings, shall however, not be more than 6 months.
- ii) The meeting shall be called by notice under the signature of the Secretary, or any other officer authorised in this behalf by the Secretary, who shall cause the notice to be delivered safely to each member of the Executive Committee at the address mentioned in the Register of Members, not less than 8 days before the date fixed for the meeting provided that the Chairman may call a meeting of the Executive Committee at such shorter notice as may be expedient.
- iii) Not less than half the number of members of Executive Committee shall form the quorum. The requirements of quorum shall not, however, apply to adjourned meetings.
- iv) The procedure to be followed at the meeting may be laid down in the bye-laws framed by the Executive committee.

26. The Executive committee may dispose of urgent matters by circulation of papers, if so desired by the chairman. All resolutions and decisions thus shall be reported at the next meeting of the Executive Committee.

T.D.SUNDARARAJ  
Commissioner & Secretary to Government

/ True copy /

## ANNEXURE-II

### Tamil Nadu State Council for Science and Technology

- |    |   |                |
|----|---|----------------|
| 1. | Chief Minister of Tamil Nadu or a person nominated by him                             | President      |
| 2. | One of the Members of the State Council nominated as Vice President by the Government | Vice-President |

#### Government Officials:

- |    |  |        |
|----|--|--------|
| 3. | Chief Secretary  | Member |
| 4. | Chairman of the State Planning Commission, Madras-600 005  | Member |
| 5. | Commissioner and Secretary to Government, Planning and Development Department, Madras – 600 009. | Member |
| 6. | Commissioner and Secretary to Government, Education Department, Madras – 600 009.                | Member |
| 7. | Commissioner and Secretary to Government, Finance Department, Madras –600 009                    | Member |

#### Representatives of Universities and Educational Institutions:

- |     |  |        |
|-----|--|--------|
| 8.  | Vice-Chancellor<br>Anna University, Madras –600 025.   | Member |
| 9.  | Vice-Chancellor<br>Madras University, Madras – 600 005.                                      | Member |
| 10. | Vice-Chancellor<br>Tamil Nadu Agricultural University, Coimbatore.                           | Member |
| 11. | Dr. P. K. Ponnuswamy<br>Director, Bharathidasan University, Thiruchirappalli.                | Member |
| 12. | Dr.Natarajan<br>Prof. of Marine Biology, Annamalai University,<br>Annamalainagar–608 101.    | Member |
| 13. | Prof. A. Gnanam,<br>Bio-Mass Energy<br>Madurai Kamaraj University, Madurai .                 | Member |
| 14. | Dr. R. Pitchai<br>Professor Environmental Engineering,<br>Anna University, Madras – 600 025. | Member |
| 15. | Dr. B. Ramamurthi<br>Medical Sciences  | Member |

- |     |  |        |
|-----|--|--------|
| 16. | Dr. Rajammal Devadoss<br>Social Sciences<br>Avinashilingam Chettiar College of Home Sciences<br>Coimbatore . | Member |
| 17. | Miss. Baghirathi<br>Bio Gas Technology, Principal, Parasakthi Women College,<br>Courtallam..                 | Member |
| 18. | Prof. P.V.Indiresan<br>Electronics Director<br>Indian Institute of Technology,Madras.                        | Member |
| 19. | Prof. G. R. Damodaran<br>P.S.G. Institutions, Coimbatore-4   | Member |

**Research and Development Institutions:-**

- |     |  |        |
|-----|--|--------|
| 20  | Dr. Y. Nayudamma Ph.D.F.N.A.<br>Distinguished Scientist<br>Central Leather Research Institute, Madras – 600 020. | Member |
| 21. | Dr. C. V. Seshadri<br>A.M.M.Murugappa Chettiar Research Centre<br>Poly Synthesis and Energy Division, Taramani   | Member |
| 22. | Dr.M. Ramiah<br>Co-ordinating Director<br>C.S.I.R. Complex,Madras – 600 020                                      | Member |
| 23. | Representative of the<br>Dept. of Science and Technology<br>Government of India, New Delhi                       | Member |

**Industrialists:-**

- |     |  |        |
|-----|--|--------|
| 24. | Thiru N. Mahalingam<br>Industrialist<br>St.Mary's Road,Madras – 600 018.   | Member |
| 25. | Thiru K. Srinivasan<br>South Indian Textile Research Association<br>Avamashi Road, Coimbatore – 18.              | Member |
| 26. | Representative of Bharat Heavy<br>Electricals Limited,(G.M in charge of Rural &<br>Development),Tiruchirappalli. | Member |
| 27. | Representative of Neyveli Lignite Corporation, Madras.   | Member |



**Banks**

- |     |   |                     |
|-----|---|---------------------|
| 28. | The General Manager of Indian Bank<br>31, Rajaji Salai, Madras – 1.                 | Member              |
| 29. | Dr. V. Ananda Rao<br>Professor of Electronics<br>Anna University, Madras – 600 025. | Member<br>Secretary |

T.D.SUNDARARAJ  
Commissioner & Secretary to  
Government

/ True copy /

Section Officer



### **ABSTRACT**

Tamil Nadu State Council for Science and Technology, Chennai – Amendments to Memorandum of Association and Rules and Regulations of the Society – Orders - Issued.

#### **Higher Education (B2) Department**

**G.O.(Ms). No.3**

**Dated 03.01.2019**

விளம்பி வருடம், மார்ச்சு 19,  
திருவள்ளூர் ஆண்டு 2049.

Read :-

1. G.O.(Ms) .No.382, Education, Science and Technology Department, dated 31.03.1984.
2. G.O.(Ms). No.754, Education, Science and Technology Department, dated 12.06.1984.
3. Government Letter No.44887/TES.1/84-1 Education, dated 12.06.1984.
4. G.O.(Ms). No.5, Electronics, Science and Technology Department, dated 24.01.1985.
5. G.O.(Ms). No.988, Education Department, dated 22.10.1991.

#### **ORDER :**

In the Government Order first read above, the Government issued Orders for the constitution of the Tamil Nadu State Council for Science and Technology, first Executive Committee of Science and Technology Council and approved the Memorandum of Association and Rules & Regulations of the Tamil Nadu State Council for Science and Technology. In the Government Order fourth read above, amendments were issued to the Memorandum of Association and Rules and Regulations approved in the Government Order first read above as amended in the Government Order second read above. In G.O. (Ms) No.988, Education Department, dated 22.10.1991, the Chief Minister of Tamil Nadu nominated the Minister (Education) as President of the Tamil Nadu State Council for Science and Technology.

2. The Government now have decided to create one more post of Vice President for Council of Tamil Nadu State Council for Science and Technology and one Vice-Chairman for the Executive Committee of Tamil Nadu State Council for Science and Technology with Honorarium. The Vice President-II of the Council will also function as Vice-Chairman of the Executive Committee. The post of Principal Secretary, Higher Education Department in the capacity of Member of Executive Committee be converted into Ex-Officio Co-Chairman of the Executive Committee.

...2

When the Executive Committee is not in place or re-constituted, to manage urgent matters in some rare cases, the Government have also decided to constitute a Committee in the name of Administrative Committee with the following members:-

- (a) The Principal Secretary to Government, Higher Education Department.
- (b) The Secretary to Government (Expenditure), Finance Department.
- (c) The Member and Secretary in the Tamil Nadu State Council for Science and Technology.

3. To give effect to the above decisions of the Government, the following amendments are issued to the Memorandum of Association and Rules and Regulations of Tamil Nadu State Council for Science and Technology approved in Government Order first read above and subsequently amended in the Government Orders second and fourth read above, subject to passing of resolution in the next Council and Executive Committee meeting of the Tamil Nadu State Council for Science and Technology:-

#### AMENDMENTS

A. Amendments to Memorandum of Association, -

(a) for Articles 4.2 to 4.11, the following Articles shall be substituted namely:-

- |     |  |                           |
|-----|--|---------------------------|
| 4.2 | The Principal Secretary to Government, Higher Education Department .....   | Ex-Officio<br>Co-Chairman |
| 4.3 | One Eminent Scientist or Retired scientist who is the Vice- President-II of the Council.....   | Vice-Chairman             |
| 4.4 | Six Scientists / Technologists, Administrators representing different interests to be nominated by the Government of Tamil Nadu..... | Member                    |
| 4.5 | Six Scientists / Technologists, Administrators representing different interests to be nominated by the Government of Tamil Nadu..... | Member                    |
| 4.6 | Six Scientists / Technologists, Administrators representing different interests to be nominated by the Government of Tamil Nadu..... | Member                    |

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- 4.7 Six Scientists / Technologists, Administrators representing different interests to be nominated by the Government of Tamil Nadu..... Member
- 4.8 Six Scientists / Technologists, Administrators representing different interests to be nominated by the Government of Tamil Nadu..... Member
- 4.9 Six Scientists / Technologists, Administrators representing different interests to be nominated by the Government of Tamil Nadu..... Member
- 4.10 Secretary to Government, Finance Department..... Member
- 4.11 Secretary to Government, Planning and Development Department..... Member
- 4.12 Secretary of the State Council..... Member”

B. Amendments to Rules and Regulations of the Tamil Nadu State Council for Science and Technology, -

(1) in Rule 5,

(a) for item (ii), the following items shall be substituted, namely:-

- “ii) (a) Vice-President – I  
(b) Vice –President – II”

(b) after item (v), the following item shall be added, namely:-

“vi) Administrative Committee”

(2) for rule 7, the following rule shall be substituted, namely:-

“7. Vice-Presidents:-

- (i) One of the members of the State Council, shall be nominated by the Government as the Vice- President-I;
- (ii) One Eminent Scientist or Retired scientist shall be nominated by the Government as Vice-President –II”

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(3) in Rule 8,

(a) for item (iii), the following item shall be substituted, namely:-

“The Principal Secretary to Government, Higher Education Department, Government of Tamil Nadu shall be the Ex-Officio Co-Chairman of the Executive Committee”.

(b) after item (viii), the following item shall be added, namely:-

(ix) One Eminent Scientist / Retired Scientist who is the Vice- President-II of the State Council shall be Vice Chairman of the Executive Committee.

(4) after Rule 26, the following rule shall be added, namely:-

“ 27. When the Executive Committee is not in place or re-constituted, to manage urgent matters in some rare case(s) of the Tamil Nadu State Council for Science and Technology, a Committee in the name of Administrative Committee may be constituted with the following members:-

(a) The Principal Secretary to Government, Higher Education Department, Secretariat, Chennai – 9.

(b) The Secretary to Government (Expenditure), Finance Department, Secretariat, Chennai – 9.

(c) The Member and Secretary in the Tamil Nadu State Council for Science and Technology”.

- C. (i) In annexure –II (The composition of the first State Council for Science and Technology) of the G.O.(Ms) No.382, Education, Science and Technology (TESI) Department, dated 31.03.1984, in item No.2, for the expression Vice-President, the expression “Vice-President-I” shall be substituted.
- (ii) after item 2, the following item shall be added, namely:-

“(2a) One Eminent Scientist or Retired Scientist be nominated as another Vice-President by the Government ..... Vice-President-II”

(BY ORDER OF THE GOVERNOR)

**MANGAT RAM SHARMA,  
PRINCIPAL SECRETARY TO GOVERNMENT.**

To

The President, Tamil Nadu State Council for Science and Technology, Chennai – 9.  
The Vice-President, Tamil Nadu State Council for Science and Technology, Chennai – 9  
The Secretary, Department of Science and Technology, Government of India, New Delhi.  
The Member Secretary, Tamil Nadu State Council for Science and Technology,  
Chennai – 25

✓The Inspector General of Registration, Chennai -28

The Accountant General, Chennai-18.

The Pay and Account Officer, Chennai-35.

The Director of Technical Education, Chennai-25.

The Chief Internal Auditor and Chief Auditor of Statutory Bodies, Chennai-2.

The Director of Local Fund Audit, Chennai-108.

The Registrars of all Universities, under the aegis of Higher Education Department.

Copy to:

The Hon'ble Chief Minister's Office, Chennai-9.

The Special P.A to Hon'ble Minister for Higher Education, Chennai-9.

All Members of the Council / Executive Committee of the Tamil Nadu State Council  
for Science and Technology.

The PS to Chief Secretary, Chennai 9.

The PA to Principal Secretary to Government, Higher Education  
Department, Chennai-9

All Departments of Secretariat, Chennai-9.

Sf/Sc.

//Forwarded by order//

  
3.1.19  
Section Officer.



## **ABSTRACT**

Tamil Nadu State Council for Science and Technology, Chennai – The Council of Tamil Nadu State Council for Science and Technology and Executive Committee – Reconstituted - Amendments – Orders – Issued.

### **Higher Education (B2) Department**

G.O.(Ms).No.4

Dated : 03.01.2019.

விளம்பி வருடம், மார்ச்சு 19,  
திருவள்ளூர் ஆண்டு 2049.

- Read :-

1. G.O. (Ms). No.30, Higher Education (B2) Department, dated 07.02.2017.
2. G.O. (Ms). No.3, Higher Education (B2) Department, dated 03.01.2019.

### **ORDER :**

In the Government Order first read above, Orders have been issued for the re-constitution of Council of Tamil Nadu State Council for Science and Technology and Executive Committee. Now, the Government have decided to issue the following amendment to the Government Order first read above.

### **AMENDMENTS.**

In the said Government Order,

- a) in the Annexure-I, for Serial No.2 and the corresponding entries thereto in columns (2), and (3), the following entries shall be substituted, namely:-

|        |   |                     |
|--------|---|---------------------|
| 2. (a) | Principal Secretary to Government,<br>Higher Education Department,<br>Secretariat, Chennai – 600 009. | Vice President - I  |
| (b)    | One eminent Scientist or Retired Scientist  | Vice President - II |

- b) In the Annexure-II,

- (i) for Serial No.2 and the corresponding entries thereto in columns (2), (3) and (4), the following entries shall be substituted, namely:-

|    |  |             |                     |
|----|--|-------------|---------------------|
| 2. | Principal Secretary to Government, Higher Education Department,<br>Secretariat, Chennai-600 009. | Co-Chairman | As per Rule 8 (iii) |
|----|--|-------------|---------------------|

...2

|    |   |               |                   |
|----|---|---------------|-------------------|
| 3. | One Eminent Scientist or Retired Scientist who is the Vice-President-II of the State Council. | Vice Chairman | As per Rule 8(ix) |
|----|---|---------------|-------------------|

(ii) The Sl. No. 3 to 11 shall be renumbered as Sl. No. 4 to 12.

(BY ORDER OF THE GOVERNOR)

**MANGAT RAM SHARMA,  
PRINCIPAL SECRETARY TO GOVERNMENT.**

To:

The Member Secretary, Tamil Nadu State Council for Science and Technology, Chennai-25.

Members of the Council and Executive Committee

(thro Tamil Nadu State Council for Science and Technology, Chennai-25)

The Executive Director (i/c), Tamil Nadu Science and Technology Centre, Chennai-25

The Accountant General, Chennai-18.

✓ The Pay and Accounts Officer, Chennai -35

Copy to:-

The Hon'ble Chief Minister's Office, Chennai-9

The Special P.A. to Minister (Higher Education), Chennai-9.

The PA to Principal Secretary to Government,


Higher Education Department, Chennai-9.

The Law Department, Chennai-9.

The Finance Department, Chennai-9.

Sf/Sc

//Forwarded by order//

  
Under Secretary to Government.  
3/1/19



**TAMIL NADU STATE COUNCIL FOR SCIENCE & TECHNOLOGY DOTE CAMPUS,  
CHENNAI-600025**

**Disclosure under section 4(1) (a) and 4(1)(b) of RTI Act 2005**

**I. The particulars of organization, functions and duties.**

- a. Tamil Nadu State Council for Science and Technology is an autonomous body and registered as a Society under the Tamil Nadu Societies Registration Act, 1975.
- b. The functions of the Council are:
  - I. To identify areas for the application of Science and Technology development needs, objectives and goals of Tamil Nadu, and in particular, to the prevailing conditions of backwardness, rural unemployment and poverty;
  - II. To advise Government on the formulation of policies and measures including technical, administrative and legal devices which will promote such application to identified needs, objectives and goals-in particular to health, education, and manpower utilisation with special emphasis on the development of human skills in the rural areas in the slum, and which will promote the scientific management of the natural resources of the State;
  - III. To promote effective coordination and to develop and foster communication and other links between centres of Scientific and Technological research, Government agencies, farms and industries so that Promising Research and Development work is initiated, promoted and effectively deployed in agricultural industry, in Government and elsewhere;
  - IV. To initiate, support and coordinate fundamental and applied research programmes in Universities. Tamil Nadu Academy of Sciences and other Scientific, academic and professional bodies in areas identified to be specially suitable for the application of Science and Technology;
  - V. To prepare Science and Technology plans relevant to the development needs of the State and to integrate these plans with the Annual Plans of the State;
  - VI. To consider, and advice Government on such other matters as are relevant to the application of Science and Technology to the problems of the State of Tamil Nadu.
  - VII. To interact with the Scientific Advisory Committee of the Cabinet of the Government of India.

**II. The Powers and duties of the Officers:**

**A) General council and Executive Committee:**

General council and Executive Committee of the Council are constituted by the Government of Tamil Nadu once in three years.

## B. Executive Committee:

Administration and management of the affairs and finances of the State Council are conducted by an Executive Committee.



### ABSTRACT

Tamil Nadu State Council for Science and Technology, Chennai - Dr.S.Vincent, Distinguished Adjunct Professor, Department of Pharmacology, Saveetha Dental College and Hospital, Chennai appointed as Member Secretary, Tamil Nadu State Council for Science and Technology, Chennai for a period of three years – Orders – Issued.

#### Higher Education (B2) Department

G.O.(Ms).No.142

Dated :08.08.2024

புதி குரோதி வருடம். ஆடி - 23

திருவள்ளூர் ஆண்டு 2055

Read :-

1. G.O. (Ms) No.51 Higher Education (B2) Department, dated 25.2.2021
2. From Dr.S.Vincent, Distinguished Adjunct Professor, Department of Pharmacology, Saveetha Dental College and Hospital, Chennai application dated nil

#### ORDER:

In the Government order first read above, orders have been issued for re-appointment of Dr.R.Srinivasan as Member Secretary, Tamil Nadu State Council for Science and Technology for a period of three years with effect from 07.02.2021. His term expired on 6.2.2024 A.N.

2. The Government appoint Dr.S.Vincent, Distinguished Adjunct Professor, Department of Pharmacology, Saveetha Dental College and Hospital, Chennai and former Member Secretary of Tamil Nadu State Council for Science and Technology as Member and Secretary in the Tamil Nadu State Council for Science and Technology, Chennai, who will also act as Member Secretary of the Executive Committee. The term shall be for a period of three years from the date of taking charge.

(BY ORDER OF THE GOVERNOR)

PRADEEP YADAV  
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT

To  
The Member Secretary,  
Tamil Nadu State Council for Science and Technology, Chennai-25

..2

..2..

Dr.S.Vincent,  
No.70, Isha Mia Villas, Abdul Kalam Road.  
Off:-Kelambakkam – Vandalur Road,  
Pudupakkam -603 103.  
The Commissioner of Technical Education, Chennai-25  
The Accountant General, Chennai-18.  
The Pay and Accounts Officer, Chennai -35.

Copy to:

The Special Personal Assistant to Hon'ble Minister (Higher Education),  
Chennai-9.  
The Private Secretary to Additional Chief Secretary to Government,  
Higher Education Department, Chennai-9.  
Sf/Sc.

//Forwarded / By order//

N. Manojkumar  
08/08/24  
SECTION OFFICER.  
Sf/Sc  
8/8/24

- c) **The Member Secretary of the State Council is the Executive Officer of the Council.**
- d) **The Officer of the Council authorized to operate upon the finances of the Council is The Member Secretary.**
- III. **The procedure followed in the decision making process, including channels of supervision and accountability.**

The General Body of the State Council is the supreme body headed by the President. The General Body of the Council will review its activities; provide broader frame work and guidelines of its future course of action, which is the responsibility of the Executive Committee for implementation of the same.

The administration and management of the affairs and finances of the State Council are conducted by the Executive Committee, which is responsible for smooth functioning of the activities in pursuance of State Council's objectives. Executive Committee shall have the power to make bye-laws not inconsistent with its rules for conduct of the administrative, financial and other affairs of the State Council in furtherance of its objectives and also to amend its rules as and when necessary. It is the responsibility of the Member-Secretary to implement the decisions taken by the Executive Committee.

The Member-Secretary, who is the Executive Officer, assisted by professional secretariat and ministerial staff.

**IV. The norms set by it for the discharge of its functions:**

Norms are as detailed in the Memorandum of Association of the Council (Please refer to para (I) cited above).

**V. The Rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.**

The Council has framed the following rules for effective and smooth functioning of its activities:

1. General Service Rules

1. **Title** : These rules may be called the General Service Rules of the Tamil Nadu State Council for Science and Technology and they shall come into force with effect from the date of approval by the competent authority.
2. **Scope of Application** : These Rules shall apply to the holders of all the categories of posts, whether temporary or permanent under the employment of the Tamil Nadu State Council for Science and Technology.

3. **Definitions** :

- (i) **'Council'** means the Tamil Nadu State Council for Science and Technology established by the Government of Tamil Nadu in G.O.Ms.No.382, Education, Science and Technology Department, dated 31.3.84.
- (ii) **'The Executive Committee'** means the Executive Committee of the Tamil Nadu State Council for Science and Technology.
- (iii) a) **'President'** means President of the Tamil Nadu State Council for Science and Technology
- b) **'Chairman'** means the Chairman of the Executive Committee of the Tamil Nadu State Council for Science and Technology.
- (iv) **'Member Secretary'** means the Member Secretary of the Tamil Nadu State Council for Science and Technology.
- (v) **'Employee'** means the employees of the Tamil Nadu State Council for Science and Technology.

- (vi) **‘Approved candidate’** means a candidate whose name appears in a authoritative list of candidates approved by the competent authority/committee for appointment to a particular category or post. The first appointment to the various categories of posts shall be made by the respective appointing authorities only from the list of approved candidates.
- (vii) **‘Approved Probationer’** A member appointed to a service or category, who has satisfactory completed the period of his probation and awaits appointment as a full member of such service or category.
- (viii) **Full Member** : A Full member of a service means a member of that service, who has been appointed substantively to a permanent post borne on the service thereof.
- (ix) **Backward Classes** : ‘Backward Classes’ means the communities declared so, by the Government of Tamil Nadu for reservation of appointment etc., and referred to under Rule 22 of the Tamil Nadu State and Subordinate Service Rules.
- (x) **Scheduled Castes and Scheduled Tribes** : Scheduled Castes and Scheduled Tribes means the communities declared so, by the Government of Tamil Nadu for reservation of appointment etc., and referred to Under Rule 22 of the Tamil Nadu State and Subordinate Service Rules.
4. **Special Service Rules** : The Special Service Rules shall mean the rules specially framed for the particular categories of posts or services to be applicable to them.
5. **Relation to Special Service Rules** : If any provision in these general service rules is repugnant to a provision in the Special Service Rules, the latter shall prevail over the provision in these rules in respect of that service or post.
6. **Methods of Recruitment**: Where the normal method of recruitment to any service or category is neither solely by direct recruitment and by transfer, the proportion or order which the special rules may specify for such recruitment shall be applicable only to substantive vacancies in the permanent cadre and not for the temporary and officiating vacancies.
7. **Medical Certificate of fitness**: Every employees on his / her first appointment in the Council, shall produce Medical Certificate of fitness for

the post or service to which he / she is appointed from the competent Medical authority nominated by the Chairman for the purpose. The Medical Certificate of the employee should be filed along with the Service Records of the employee concerned.

8. **Date of Birth :**

(i) Every employee shall at the time of his / her recruitment, produce authentic evidence to provide the date of birth. The following records shall be considered as authentic evidence to prove the date of birth.

1. S.S.L.C. Book
2. Certificate from any recognized school, where he / she studied
3. Certificate extract from the Birth Register issued by the local authority having jurisdiction over the place of birth

(ii) Alteration of Date of Birth : An application for alteration of Date of Birth will not be entertained if it is not made within a period of five years from the date of entry into service. Application received within a period of five year of entry into service, will be disposed of by the Executive Committee after causing an enquiry into the genuineness of the claim through the Revenue Department of the Government of Tamil Nadu. The ultimate authority to decide whether or not to alter the Date of Birth pursuant to such an enquiry vests with the Executive Committee. The decision of the Executive Committee in this regard in final.

9. **Service Book :** Service Book in the form prescribed by the Council should be maintained for all the employees of the Council, which shall contain among other things, the particulars of the services rendered by the employees, increments earned by them, promotion or awards of punishments given to them from the date of entry up to the date of their leaving the Council. The service book shall also contain particulars of the leave availed of under the various categories of leave except Casual Leave during the service with the Council. The Member Secretary should attest the entries in the service books. Annual verification of services shall also be done at the close of the calendar year duly attested by the said official. Quinquennial attestation of the entries in the service books should be got done by the employees.

10. (a) **Qualification :** The minimum general educational qualification wherever referred to in the Special rules, shall mean the qualification

prescribed for one to be eligible for admission to the Higher Secondary Courses of study in Tamil Nadu.

(b) **Qualification period of service/experience** : Wherever referred in these rules and the Special Service Rules shall mean and include the total period of service put in by an employee in the Council.

11. **Discharge and re-appointment of probationers and approved probationers :**

Probationers and approved probationers could be discharged for want of vacancies only in the following order

- (i) The Probationers in the order of Juniority; and
- (ii) The approved probationers in the order of Juniority

12. **Members absent from duty** : The absence of a member of a service from duty, whether on leave, on foreign service or on deputation or for any other reason and whether his / her lieu in a post borne on the cadre of such service is suspended or not, shall not, if he/she is otherwise fit, render him/her ineligible in his / her turn – for re-appointment to a substantive or officiating vacancy in the category, grade or post in which he / she may be an approved candidate, as the case may be, in the same manner as if he / she had not been absent. He / she shall be entitled to all the privileges in respect of appointment, seniority, probation and appointment as full member which he / she would have enjoyed but for his /her absence subject to his / her completing satisfactorily the period of probation on his / her return.

13. **Right to be a probationer or an approved probationer in two or more services** : Notwithstanding anything contained in Rule 12,

- (a) No person shall at the same time, be a probationer or an approved probationer in more than
  - (i) One service in case, he / she is a full member of any other services;  
and
  - (ii) Two services in any other case; and

14. **Foreign Service:** No employee of the Council shall be sent on deputation of foreign service except with the approval of the Executive Committee. The foreign employer and the employee concerned should observe the terms and conditions stipulated by the Executive Committee for the purpose.

15. **Reservation of appointments** : Where direct recruitment is resorted to and where the Special Rules lay down that the principle of reservation of appointments shall apply to any service or category, appointment thereto shall be made with reference to Rule 22 of the Tamil Nadu State and Subordinate Service Rules as amended by Tamil Nadu Government from time to time.

16. (a) **Temporary appointments** :

(i) Where it is necessary in the interest of the Council owing to an emergency which has arisen to fill immediately a vacancy in a post borne on the establishment of the Council and there would be undue delay in making such appointments in accordance with these rules and Special Service Rules, the appointing authority may temporarily appoint a person otherwise than in accordance with the said rules.

(ii) No appointment under the above rules shall ordinarily be made of a person who does not possess the requisite qualification prescribed for the post in the rules. Any person who does not possess the requisite qualification if appointed shall be replaced as soon as possible by a person possessing the requisite qualification and included in the list of approved candidates for appointment to such posts or considered by the competent authority and duly approved.

(iii) A person appointed under the above rule, shall not be regarded as a probationer in such posts or service or is entitled to any preferential claim for future appointment. His/her services in the said post, shall be liable to be terminated by the appointing authority at any time without notice and without any reason being assigned.

(iv) A person appointed under the above rule shall draw only the minimum in the time scale of pay applicable to the post or his/her substantive pay, if any whichever is favourable to him/her.

16.(b) **Probationer** :

(i) **Date of commencement** : If a person having been appointed temporarily to a post for which a period of probation has been prescribed by the Special Rules is subsequently appointed to the same post on a regular basis and in accordance



with the rules by the appointing authority; she /he shall commence probation From the date of such subsequent appointment or from such earlier date as the appointing authority may determine. He/she shall also be eligible to draw increments in the time scale of pay applicable to him / her from the date of commencement of his / her probation or temporary appointment, as the case may be.

- (ii) **Proviso** : Every person appointed to a category shall from the state on which he joins duty, be on probation such category for a total continuous period of three years. Provided that in the case of Office Assistants / Messengers / Sanitary Worker / Watchman / Sweeper the period of probation shall be one year with in a continuous period of two years.
- (iii) **Service in higher category counting for probation** : A probationer in any category of service shall be eligible to count for probation his / her service, if any, on regular appointment in a higher category of the same service.

- 17. Extension of Probation** : In the case of any probationer, the appointing authority may extend his/her probation to enable him / her to acquire the special qualification or pass special examination if any, prescribed for the post and take a decision on his/her suitability for full membership after the extended period of probation is over.

The extension of probation may also be ordered by the appointing authority, if the work and conduct of the probationer have not been adequately satisfactory and that he/she needs further experience in the said posts.

In cases, where extension of probation is ordered a condition that the probationer's increment be withheld temporarily until he/she is declared to have satisfactorily completed his/her probation shall be incorporated in the order of extension and the stoppage of increments.

- 18. Termination of probation** : If the appointing authority is of the view that the work and conduct of the probationer have not been satisfactory, that the notes / memos of warnings administered to him / her have had no avail and that the probationer is found incapable of discharging the duties entrusted to him / her, the appointing authority may with reference to the materials placed on record, terminate his / her probation or the extended period of probation as the case may be.

**NOTE** : The decision of the appointing authority that the probationer is not suitable for full membership may be base not only on the work and

conduct during the period of probation and the extended period of probation, but also till the date of decision by the appointing authority.

19. **Completion of probation** : The appointing authority, shall take timely decision on the suitability or otherwise of the probationer for full membership of the post for which he/she was selected and appointed on probation. If the appointing authority decides that a probationer is suitable for full membership, it shall as soon as possible issue an order declaring the

probationer to have satisfactorily completed his / her probation. If no such order is issued within six months from the date on which he/she was eligible or such declaration, the probationer shall be deemed to have satisfactorily completed his / her probation either on the date of completion of probation or extended period of probation as the case may be. A formal order declaring the completion of probation shall, however, be issued by the competent authority.

20. **Termination of probation and removal from service.**

If the appointing authority decided that the probationer is not suitable for full membership, it shall unless his probation is extended under Rule 17 or terminated under Rule 18, also remove/discharge him/her from service after giving him / her a reasonable opportunity of showing cause against the action proposed to be taken in this regard to him / her. Besides termination of probation, if the appointing authority decides that a probationer is unfit for being kept in service of the Council, it shall frame regular charges in addition to or distinct from general inefficiency or incapacity and follow the detailed procedure required to be followed before imposing the penalty of removal or dismissal from service.

**NOTE** : An opportunity to show cause may be given either by the appointing authority or by such subordinate authority who is superior to the rank of probationer.

21. The Powers conferred on the appointing authority shall also be exercised by any higher authority to whom the appointing authority is administratively sub-ordinate whether directly or indirectly, in the following cases:

1. Extension of probation under Rule 17
2. Termination of probationer under Rule 18
3. Discharge / Removal of a probationer from service under Rule 20

**22. Appeal against termination of probation and discharge/removal from service:**

A probationer who is discharged or removal from service or whose probation is terminated shall be entitled to appeal against the said order to the authority to which an appeal lies against the order of dismissal or removal passed by the competent authority. The appeal should be preferred within 60 days from the date on which the order appealed against was received by the applicant.

**23. Appointment of full members:**

Approved probationers shall be appointed as full members of the service for which they are selected and appointed by the competent authority in order of vacancy arising for the same.

**24. Seniority:**

The seniority of a person in a service or category shall, unless he/she has been reduced to a lower rank as punishment, be determined by the rank obtained by him/her in list of approved candidates drawn up by the competent authority or other appointing authority as the case may be, subject to the rule of reservation where it applies. The date of commencement of his/her probation shall be the date on which he/she joins duty irrespective of his/her seniority.

**25. Consequences of resignation:**

A member of the service shall, if he/she resigns his/her appointment, forfeit not only the service rendered by him/her in the particular post held by him/her at the time of resignation, but all his/her services under the Council.

**26. Military duty to count for pension:**

Notwithstanding anything contained in these rules or the Special Service rules, if a member of a service in the Council is deputed for military duty, he/she shall be entitled to count the period spent on military duty for the purpose of pension, if he/she would have counted for that purpose his/her service in the Council but for his/her deputation to military duty.

**27. Reduction of full members:**

- (a) If the full member of any service, or category is substantively reduced to a lower service or category, he/she shall be deemed to be a full member of the latter and the permanent cadre thereof shall, if there is no vacancy in which he/she could be absorbed, be deemed to be increased by one:

Provided that against every such addition, an officiating or temporary vacancy, if any, in such lower service, or category, shall be kept unfilled and such addition shall be absorbed in the first permanent vacancy that subsequently arises in such lower service, or category as the case may be.

**Appointment in place of members dismissed, removed, compulsorily retired or reduced:-**

Where a person has been dismissed, removed, compulsory retired or substantively reduced from any service, class or category, no vacancy caused thereby or arising subsequently in such service, or category, shall be substantively filled to the prejudice of such person until the expiry of a period of one year from the date of such dismissal, removal, compulsory retirement or reduction or until the appeal, if any, preferred by him/her against such dismissal, removal, compulsory retirement or reduction is decided, whichever is later.

**28. Relinquishment of rights by members:**

Any person may, in writing, relinquish any right or privilege to which he/she may be entitled under these rules or the Special Rules if, in the opinion of the appointing authority, such relinquishment is not opposed to the interest of the Council and nothing contained in these rules or the Special Rules shall be deemed to require the recognition of any right or privilege to the extent to which it has been so relinquished.

**29. Increments:**

All duty in a post on a time scale of pay for increments in that time scale. A person appointed to a category/post in the Council on a time scale of pay, shall ordinarily draw increment by putting in the required service to earn the same, unless it is withheld as a measure of punishment. An increment may be withheld from a Council employee by the authority competent to do so, if his/her conduct has not been good or his/her work has not been satisfactory. In ordering the withholding of an increment, the

withholding authority shall state the period for which it is withheld and whether the postponement shall have the effect of postponing future increments. The authority shall also expressly state in the order, whether the period for which the increment has been withheld will be inclusive or exclusive of any period spent on leave before the period of stoppage of increment is completed. If the order does not state that the withholding of increment shall have the without cumulative effect and it shall be acted upon accordingly.

In all cases of stoppage of increment with cumulative effect, the authority imposing the penalty should append a certificate in the order itself to the effect, that he has duly taken into account the effect of such stoppage of increment on pension of the individual and passed orders on that basis only.

In all cases of suspension on account of imprisonment for debt or reasons other than misconduct, the period of service preceding the suspension may be allowed to count for increment but not the actual period of suspension.

Where an Efficiency Bar is prescribed in a time scale, the increment next above the bar, shall not be given without the specific sanction of the authority empowered to without the increment.

All leave except extra-ordinary leave taken otherwise than on Medical certificate, shall count for increment in the time scale of pay applicable to the post held by the employee, when he/she proceeded on leave and would have continued in the said post but for his/her proceeding on leave. The period which should could for increment will be restricted to the period during which he/she would have actually held the post but for his/her going on leave. The appointing authority should issue a certificate specifying the period that would count for increment for such cases.

### **30. Reduction:**

When the authority competent to impose on an employee a punishment of reduction either in the stage of the time scale of pay drawn by him/her or reducing him/her from one category of post to a lower category of post, it shall specify the period for which such punishment should be in force. If no period is specified, the order will be considered defective and it shall be remedied sue to motto by the superior authority to which the punishing authority is a direct or indirect sub-ordinate.

2. Others rules such as Travel Allowance Rules, Medical Assistance Rules, Leave Rules, Employees Provident Fund Rules and special Provident Fund Rules are as followed by Govt. of Tamil Nadu.

**VI. A Statement of the categories of documents that are held by it or under its control.**

Records pertaining to specific projects / programmes.

Annual reports regarding activities of the council.

Executive Committee and General Body meetings' agenda and proceedings.

Accounts record like cash book, general ledger etc.

**VII. The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.**

Consultations by public, students & faculties of colleges for initiating studies / research and developmental projects under Student Project Programme.

Members of the public can represent to the member secretary by writing in letter or e mail id.

**VIII. A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.**

Not Applicable.

**Dynamic Details**

**IX. A directory of officers and employees:**

A list of officers of the State Council with telephone numbers are published in the council website and Govt. Directory and it is as below:

**Prof. Dr.S. Vincent, D.Sc., Ph.D., MNASc., FNABS, FRSB(Lon)**

Member Secretary

Phone: 044-301428,

Fax:044-2301552,

E-mail: [enquiry.tancst@nic.in](mailto:enquiry.tancst@nic.in) ; [ms.tancst@nic.in](mailto:ms.tancst@nic.in)

Website : [www.tancst.tn.gov.in](http://www.tancst.tn.gov.in)

| Sl.No | Name                    | Designation                       |
|-------|-------------------------|-----------------------------------|
| 1     | Prof. Dr.S. Vincent     | Member Secretary                  |
| 2     | Prof.V. Ramaswami       | Associate Professor               |
| 3     | Dr.A. Ramanan           | Scientific Officer (S G)          |
| 4     | Mr.R.S Deepak Ram       | Scientific Officer                |
| 5     | Dr.V. Mohanraj          | Scientific Officer                |
| 6     | Dr.A. Malarkodi         | Scientific Officer                |
| 7     | Dr.B. Senthilkumar      | Scientific Officer                |
| 8     | Mrs.S. Sangeetha        | System Analyst                    |
| 9     | Mrs.N. Sneghalathaa     | Steno Typist (Gr.1) (SG)          |
| 10    | Mrs. S. Chitra          | Computer Operator (SG)            |
| 11    | Mr.K. Ramachandran      | Accountant (SG)                   |
| 12    | Mr.S.S. Jai Janakiraman | Office Assistant (SG)             |
| 13    | Mrs.M. Poorna Chandra   | Junior Assistant                  |
| 14    | Mr.N. Sathish Kumar     | Junior Assistant                  |
| 15    | Tmt.C. Kalaivani        | Typist                            |
| 16    | Mr.C. Anandhababu       | Driver                            |
| 17    | Mr.V. Manikandan        | Office Assistant                  |
| 18    | Mr.D. Parthiban         | Office Assistant                  |
| 19    | Mr.N. Vijayakumar       | Roneo Operator / Office Assistant |
| 20    | Tmt.C.Ruckmani#         | Sweeper                           |
| 21    | Tmt.R. Pachiyammal*     | Scavenger                         |

**X. The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations:**

| Sl.No. | Name                | Designation              | Scale of pay                   |
|--------|---------------------|--------------------------|--------------------------------|
| 1      | Prof. Dr.S.Vincent  | Member Secretary         | Academic Level -14             |
| 2      | Prof.V.Ramaswami    | Associate Professor      | Academic Level -13A            |
| 3      | Dr.A.Ramanan        | Scientific Officer (S G) | Academic Level -12             |
| 4      | Mr.R.S Deepak Ram   | Scientific Officer       | Rs. 57700-182400<br>(Level-10) |
| 5      | Dr.V. Mohanraj      | Scientific Officer       | Rs. 57700-182400<br>(Level-10) |
| 6      | Dr.A. Malarkodi     | Scientific Officer       | Rs. 57700-182400<br>(Level-10) |
| 7      | Dr.B. Senthilkumar  | Scientific Officer       | Rs. 57700-182400<br>(Level-10) |
| 8      | Mrs.S. Sangeetha    | System Analyst           | Rs. 57700-182400<br>(Level-10) |
| 9      | Tmt.N. Sneghalathaa | Steno Typist (Gr.1) (SG) | Rs.36900-116600<br>(Level-18)  |
| 10     | Tmt.S. Chitra       | Computer Operator (S G)  | Rs.19500-62000<br>(Level-8)    |

|                                  |                         |                                   |                              |
|----------------------------------|-------------------------|-----------------------------------|------------------------------|
| 11                               | Thiru .K. Ramachandran  | Accountant (S G)                  | Rs.20600-65500<br>(Level-10) |
| 12                               | Tmt.C. Kalaivani        | Typist                            | Rs.19500-62000<br>(Level-8)  |
| 13                               | Mrs.M. Poorna Chandra   | Junior Assistant                  | Rs.19500-62000<br>(Level-8)  |
| 14                               | Mr.N. Sathish Kumar     | Junior Assistant                  | Rs.19500-62000<br>(Level-8)  |
| 15                               | Mr.C. Anandhababu       | Driver                            | Rs.19500-62000<br>(Level-8)  |
| 16                               | Mr.S.S. Jai Janakiraman | Office Assistant (SG)             | Rs.15700-50000<br>(Level-1)  |
| 17                               | Mr.V. Manikandan        | Office Assistant                  | Rs.15700-50000<br>(Level-1)  |
| 18                               | Mr.D. Parthiban         | Office Assistant                  | Rs.15700-50000<br>(Level-1)  |
| 19                               | Mr.N. Vijayakumar       | Roneo Operator / Office Assistant | Rs.15700-50000<br>(Level-1)  |
| <b>Consolidated Salary Staff</b> |                         |                                   |                              |
| 20                               | Tmt.C.Ruckmani          | Sweeper                           | Rs.6000/- P.M                |
| <b>Daily Wages Staff</b>         |                         |                                   |                              |
| 21                               | Tmt.R. Pachiyammal      | Scavenger                         | Rs 300/- Per day             |

**Project Staff on Consolidated salary supported by DST, Govt of India:**

|   |                     |                       |                      |
|---|---------------------|-----------------------|----------------------|
| <b>Project on “Establishment of Scheduled Caste/ Schedule Tribe Cell (SC/ST)”</b> |                     |                       |                      |
| 1.  | Dr.V. Senthil Kumar | Project Co-ordinator  | Rs 55000/- Per Month |
| 2.  | Mr.K.H Ashwin Kumar | Project Assistant     | Rs 22000/- Per Month |
| <b>Project on “Patent Information Centre (PIC)”</b>                               |                     |                       |                      |
| 1.  | Ms. Hema            | Project Associate - I | Rs 39370/- Per Month |

**XI. The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:**

1. Under state Plan, Government of Tamil Nadu allocates Block Grant-in-aid to Council, every year. For the year 2024-25 a total grant of Rs. 358.98 lakh was earmarked by the Government.



2. Professional Secretariat Assistance Grant is received by the Council every year from Department of Science and Technology, Government of India. For the year 2023-24 sum of Rs.92.49lakh was received.

3. In addition, project mode grants are received by the Council for specific purpose.

**XII. The manner of execution of subsidy programs, including the amounts allocated and the details of beneficiaries of such programs.**

Currently, no subsidy programmes are handled by the Council.

**XIII. Particulars of recipients of concessions, permits or authorizations granted by it:**  
Not applicable.

**XIV. Details in respect of the information, available to or held by it, reduced in an electronic form:**

State Council's web site : [www.tanscst.tn.gov.in](http://www.tanscst.tn.gov.in)

E-mail: enquiry.tanscst@nic.in ; ms.tanscst@nic.in

Details about the organization and its projects, schemes/ programmes and results are available in the website and being updated as and when required.

**The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.**

For obtaining information members of the public can visit in person or represent to the member secretary by writing a letter or e mail id.

Library or reading room is not available.

**XVI. The name and designated authorities under RTI Act:**

|  |                            |
|--|----------------------------|
| Prof.V. Ramaswami,<br>Associate Professor<br>Tamil Nadu State Council for<br>Science and Technology<br>DOTE Campus, Chennai – 600 025.<br><br>Phone :044 - 22301428, Telefax :044 - 22301552<br>E-mail: enquiry.tanscst@nic.in ; ms.tanscst@nic.in | Appellate Authority        |
| Dr. A. Ramanan,<br>Scientific Officer(SG)<br>Tamil Nadu State Council for<br>Science and Technology<br>DOTE Campus, Chennai – 600 025.<br><br>Phone :044 - 22301428, Telefax :044 - 22301552<br>E-mail: enquiry.tanscst@nic.in ; ms.tanscst@nic.in | Public Information Officer |

**VII. Such other information as may be prescribed; and thereafter update these publications every year:**

Schemes / Programmes Implemented by the Tamil Nadu State Council for Science and Technology for the Year 2024-25

(Rs. in lakh)

| No  | Name of the Schemes  | Amount |
|-----|--|--------|
| 1.  | Student Project Scheme   | 50.00  |
| 2.  | Science and Technology Project   | 41.50  |
| 3.  | Young Student Scientist Programme  | 30.00  |
| 4.  | Young Scientist Fellowship Scheme  | 3.50   |
| 5.  | Partial Financial Assistance for Seminar, Symposia and Workshop                      | 25.00  |
| 6.  | Popularisation of Science Activities   | 10.00  |
| 7.  | Travel Grant   | 2.50   |
| 8.  | Assistance for Science and Technology Publication                                    | 3.00   |
| 9.  | TANSA Award  | 7.00   |
| 10. | Quality improvement of science education in rural schools                            | 9.00   |
| 11. | Dissemination of Innovative Technology   | 9.00   |
| 12. | Innovation and Product Development   | 10.00  |
| 13. | Science & Technology Capacity building for industrial needs                          | 22.50  |
| 14. | Programme for building the gap in research funding for research scholars in colleges | 30.00  |
| 15. | Improvement of Science and Technology Infrastructure                                 | 15.00  |
| 16. | Indian International Science Festival  | 8.00   |
|     | Revenue Expenditure  | 82.98  |
|     | Total  | 358.98 |

