

**TAMIL NADU STATE COUNCIL FOR SCIENCE AND TECHNOLOGY
DOTE CAMPUS, CHENNAI - 25**

**APPLICATION FOR TRAVEL GRANT
INTERNATIONAL / NATIONAL CONFERENCE / SEMINAR**

I PERSONAL INFORMATION

1. Name of the Applicant :
2. Designation :
3. Date of Birth & age at the time of application (proof may be enclosed) :
4. Nationality :
5. Place of work (Dept. & Institution with Address) :
6. Scale of Pay & Present Basic Pay :
7. Whether employed on a regular basis : Yes/No
8. Present Address :
9. Permanent Address :
10. Phone, Fax, Email :

II 11 EDUCATIONAL QUALIFICATIONS

S.No	Degree obtained	Year of passing	Percentage of marks obtained	Field of Specialization

III. RESEARCH EXPERIENCE

12. No. of Ph.Ds. guided/guiding :

13. No. of research papers published by the applicant during last 3 years (enclose details) :

IV DETAILS OF THE CONFERENCE

14. Name of the Conference to be attended :

15. List of foreign organization conducting the conference :

16. Are you having any funded research project? If yes, furnish details :

17. Place of Conference :

18. Period of Conference :

19. Whether the paper has been accepted :
for **oral presentation** at the meeting.
If yes, attach proof
20. Purpose of visit and its relevance in :
Indian context
21. Relevance/Importance of the :
research paper to be presented
22. Whether any co- author of the paper :
attending the conference. If yes, the
source of funding may be indicated

V FINANCIAL ASPECTS

23. Estimated cost of travel :
(in Rupees currency)
- Extent of Financial support assured by
the inviting foreign organization
(photo / attested copies of letters from
the foreign / international inviting
organization agreeing to meet the
expenses, etc., must be enclosed)
24. Details of financial support assured :
and source
25. Names of other organizations :
approached & the amount requested
26. Amount of assistance sought from :
Tamil Nadu State Council for
Scienceand Technology
27. Whether received any foreign travel :
assistance from Tamil Nadu State
Council for Science and Technology
during the preceding 3 years; if yes,
amount received & date of receipt etc
may be given

VI GENERAL

Name and address of 3 Scientists / Experts who are aware of the applicant's work

1

2

3

CERTIFICATE

I certify that the information furnished above are correct, I agree to deliver a lecture / seminar on the research paper presented, after the conference, in our institution and another institution and agree to submit the necessary certification along with my claim.

Place :

Date :

Signature of the applicant

Recommendation of Head of the Institution

Signature of the Head of the Institution
(Registrar / Principal with seal)

TAMILNADU STATE COUNCIL FOR SCIENCE AND TECHNOLOGY
(Autonomous body under Government of Tamil Nadu)
DOTE Campus, Chennai – 600025

Partial Financial Assistance to Travel:

Under this scheme, partial financial assistance is extended to young research scientists who are 40 years or below, and working at Universities/Colleges/Autonomous Institutions/Govt. Departments in Tamil Nadu towards the cost of travel at the maximum of **Rs.30,000/- or 50% of air fare**, whichever is less for the **oral presentation of the papers** at the International Conferences/Seminars/Symposia. In the case of National Conferences/ Seminar/ Symposia first class train fare (to and fro) will be provided

Conditions governing travel-grant are:

- ❖ The other 50% air-fare is to be met by the University/ College/ Other Scientific Organization/ Government Departments. A certificate to this effect should be sent along with your application.
- ❖ Applications may be submitted throughout the year.
- ❖ Application should be submitted 2 month in advance from the date of conference.
- ❖ The payment will be made after completion of the journey and the amount will be disbursed through the head of the Institution.
- ❖ The candidate should preferably have made two research publications in the referred journals/conference proceedings during the preceding 3 years from the date of application

Documents to be enclosed

The following documents are to be enclosed along with the filled in application

1. Paper acceptance letter (oral presentation)
2. Other 50% assurance letter
3. Airlines Quotation
4. Copy of the Abstract of the paper
5. Relevance of the paper in the Indian context
6. The benefits to be derived by Tamil Nadu from your visit